

Quail Estates Homeowners Association, Inc.

Harker Heights, TX

Board of Directors Meeting NOTICE

March 10, 2018

Dear Member:

The Board of Directors of the Quail Estates Homeowners Association, Inc., Harker Heights, Texas have scheduled a Board of Directors Meeting.

Date: Wednesday, March 14th, 2018

Time: 6:00 PM

Address: 3909 Hickory View, Harker Heights, TX 76548

An Agenda has been attached for your review.

Communication from members:

During **Open Forum**, each attendee who signs up prior to the meeting starting, may address the board for up to three minutes. (*State your name for the minutes before you begin speaking.*) A director may briefly respond to statements made or questions posed. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. Speakers and attendees must observe rules of decorum and not engage in other disruptive behavior. If speakers or attendees becomes disruptive, they may be expelled from the meeting.

Current Board of Directors

<i>Sandra (Sandy) Burdette</i>	<i>President</i>	president@quailstateshh.com
<i>Ray Nauta</i>	<i>Vice President</i>	vp@quailstateshh.com
<i>Shannon McRae</i>	<i>Secretary</i>	qecdirector@yahoo.com
<i>Amanda Slay</i>	<i>Treasurer</i>	treasurer@quailstateshh.com
<i>Shannon McRae</i>	<i>Committees Director</i>	qecdirector@yahoo.com

Community Manager

<i>Julie Wright</i>	<i>RealManage</i>	QUAILEST@CiraMail.com
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Board of Directors Meeting

Quail Estates Homeowners Association, Inc.

Harker Heights, TX

March 14, 2018

6:00 PM @ 3909 Hickory View, Harker Heights, TX 76548

AGENDA

- I Call to Order
- II Roll Call
- III Approve February 14, 2018 Minutes
- IV Financial Report
 - Operating Account
 - Reserve Account
 - Past Due Assessment Amount
- V Business
 - Board Transition
 - Inventory Status
 - ACC Committee Update
 - Landscape Committee- Entrance Fence Powerwash/Stain Bids, LED Lights.
 - i. VOTE
- VIII Communication from Members: (Limited to 3 minutes each. *Members who signed up prior to the beginning of the meeting may speak. Members may not transfer their time & all information will be taken under advisement. Members must state their name for the minutes.*)
- IX Executive Session

Note: This will be closed session not open to owners to consider actions involving personnel, pending or threatened litigation, contract negotiations, enforcement actions, confidential communications with the property owners' association's attorney, matters involving the invasion of privacy of individual owners, or matters that are to remain confidential by request of the affected parties and agreement of the board. Decisions made will be summarized orally and placed in the minutes in general terms without breaching privacy.
- X Adjournment